

Seasonal Working Agreement

I, _____,

having been selected for a Seasonal appointment to the position of

_____,

at the Norfolk Naval Shipyard, understand and agree to the following working conditions:

1. I will be employed on an "as needed" basis, performing work and being placed in nonpay status at the discretion of management. I will be normally be given 10 working days advance notice before being placed on nonpay status. Failure to return to duty for recall when a minimum 10 workday advance notice is given may constitute a basis for separation.
2. When I am placed on nonpay status, I will receive service credit for retirement and leave accrual purposes up to a maximum of 6 months per calendar year, and any life insurance and health benefits coverage I have selected will be continued for up to 365 days.
3. The Norfolk Naval Shipyard will, in turn, make every effort to provide me with a minimum of 6 months of employment during each consecutive 12 months following my appointment.

I agree to all of the conditions stated above.

EMPLOYEE SIGNATURE

DATE

HUMAN RESOURCES OFFICE
REPRESENTATIVE SIGNATURE

DATE